Policy on Assigning Total Qualification Time (TQT) to a Qualification

In order to comply with Condition E7, Total Qualification Time Criteria For All Qualifications, issued by Ofqual is the following

TQT is the measure of size of a qualification that sits on the Regulated Qualifications Framework (RQF). It is assigned by considering the **total number of notional learning hours** a learner must complete in order to achieve the level of attainment necessary for the award of a qualification.

TQT is split into two areas:
- **Guided Learning Hours (GLH)** – defined by Ofqual in J1 as: The activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training… including the activity of being assessed if the assessment takes place under the Immediate Guidance or Supervision of a lecturer, supervisor, tutor or other appropriate provider of education or training.

- **All other learning hours** – defined by Ofqual in J1 as: an estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place as directed by – but not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

Examples of activities GLH cover:
- Classroom-based learning supervised by a teacher
- Work-based learning supervised by a teacher
- Live webinar or telephone tutorial with a teach in real time
- E-learning supervised by a teacher in real time
- All forms of assessment which take place under the immediate guidance or supervision of an appropriate provider of training
- Exam time

Examples of activities other learning hours cover:
- Independent and unsupervised research/learning
- Unsupervised compilation of a portfolio of work experience
- Unsupervised e-learning
- Unsupervised e-assessment
- Unsupervised coursework
- Watching a pre-recorded podcast or webinar
- Unsupervised work-based learning

To comply with requirements, both a GLH value and a TQT value must be added to each qualification offered.

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TQT Guidance		

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